



# **ELK GROVE POLICE DEPARTMENT**

## **Residential Vacation Check**

### **Application**



The Elk Grove Volunteers in Police Service (VIPS), in partnership with the Police Department, provide a Residential Vacation Check program for Elk Grove residents. Before going on vacation, residents may submit a Residential Vacation Check application (page 2). While residents are on vacation, the VIPS patrol will visit registered houses in a marked vehicle, checking front and back yards, windows, and doors. **Residential Vacation Checks are performed Monday through Friday.**

The volunteer patrol team has been trained to notice any inconsistencies in the appearance of houses that may be a symptom of a home burglary. Upon return, residents receive a copy of the logs that were kept by the VIPS patrol team. This service is provided free of charge to residents within the City of Elk Grove.

#### **How to register for a Residential Vacation Check:**

Complete the attached application in its entirety and submit it to our Service Center.

- If mailing in your request, you will receive a confirmation call upon receipt of application. Please allow extra time, so that it is received before your departure date.
- You may also call our Service Center to submit a request over the phone.
- You may come into our Service Center and fill out a Residential vacation Check application in person.

**Elk Grove Police Department  
Service Center  
8400 Laguna Palms Way  
Elk Grove, CA 95758  
916-478-8100  
Monday-Friday, 8:00 AM- 5:00 PM**

If you return from vacation prior to the date listed on the security check application, please call us immediately @ **916-478-8100**. The VIPS are not able to differentiate between your early return and an intruder.

At this time, the VIPS Patrol service only extends to Elk Grove residents who are on vacation. We do not patrol vacant homes or provide general security checks for occupied homes.

Shortly after your return we will mail you a recap of the services rendered along with a donation request. The VIPS program operates as a nonprofit organization. The funds collected are returned to the community through donations; the funds are not used to supplement any salary or wages. The VIPS tax exempt number is **20-5506131**.



## Volunteers in Police Service Residential Vacation Check Application



### Applicant Information

Today's Date: \_\_\_\_\_

Name	last	first
Address	street	zip code
East or West of HWY 99?		Cross-Street
Home Phone		Mobile Phone
House Color?		Email?

### Patrol Request

Date Leaving	Time Leaving	Date Returning	Time Returning
front only _____		front & backyard _____	

**\*\* IMPORTANT – Notify us immediately if you return earlier than expected! 916-478-8100**

### Emergency Contact

Name	last	first
Address		
Relationship	Home phone	
Mobile phone	Work phone	

### General Property Information

Lights	yes_____ no_____ timers _____	location of lights or timers:
Newspaper stopped?	yes_____ no_____	Mail stopped? yes_____ no_____
Lawn service/ Cleaning service?	yes_____ no_____ if yes, which service and what day(s)	
Pets?	yes_____ no_____ if yes, what type of pet _____ Inside _____ outside _____	

List names and vehicles of any person allowed at residence during your absence:

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Please submit your application to the EGPD Service Center: 8400 Laguna Palms Way, Elk Grove, CA 95758  
Monday-Friday, 8:00 AM-5:00 PM (916)-478-8100

### Office use only

Application completed by/ Confirmation of receipt:

Date:

Summary mailed  
Volunteer Name:

Date: