



CITY OF ELK GROVE
POLICE DEPARTMENT
Interoffice Correspondence



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Date: September 14, 2020

To: **ELK GROVE POLICE DEPARTMENT**
All Personnel

From: **TIMOTHY ALBRIGHT**
Chief of Police

SUBJECT: ADMINISTRATIVE DIRECTIVE NO. AD2020-08
CLOTH FACE COVERINGS

The Centers for Disease Control and Prevention (CDC) highly recommends “wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies) **especially** in areas of significant community-based transmission.” These are not surgical masks or N-95 respirators.

I am invoking this temporary directive to add clarifying language to the City’s Reintegration Plan Safety Measures section, which reads:

Staff working in, walking through, or otherwise occupying a City facility shall wear face coverings in accordance with the [California Department of Public Health guidance](#). The purpose of the face covering is to limit the spread of airborne particles to other people; it does not serve as Personal Protective Equipment. Examples of when to wear a face covering and when it would be appropriate not to wear a face covering are as follows:

- ***DO NOT** have to wear a face covering if you are alone in your dedicated workspace.*
- ***DO** have to wear a face covering if another staff member or other person visits you in your workspace.*
- ***DO** have to wear a face covering anywhere in a City facility outside of your dedicated workspace.*

Face coverings will be worn as outlined above until such time they are no longer recommended by any level of government, or until advised through the City or Police Department directive.

CLOTH FACE COVERINGS

As outlined in an email from the Department Operations Center sent to all police department staff on April 8th, 2020 (attached), all field services personnel shall wear a solid color cloth face covering. All other personnel shall wear a cloth face covering that is either solid or patterned, but non-offensive. Cloth face coverings are available through your sergeant or supervisor.

At no time is a member expected to jeopardize his/her safety in order to don a cloth face covering or other PPE. However, cloth face coverings and/or other PPE should be donned in situations described above as soon as practicable.

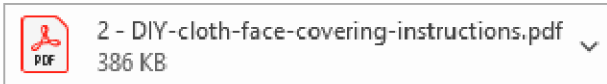
Cloth Face Coverings



EGPD DOC
To Police_All



11:43 AM



All,

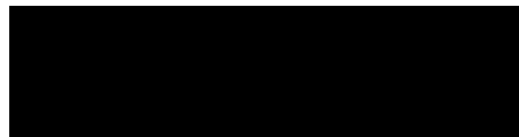
The CDC recently recommended the wearing of cloth face coverings in public to further stop the spread of the C19 virus ([LINK](#)). In the recommendation, the CDC “recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies) **especially** in areas of significant community-based transmission.”

Effectively immediately, all personnel are authorized to voluntarily wear cloth face coverings while on duty. These coverings are being made by Jennifer Ng and will be distributed shortly (some already have been). Here are the guidelines:

All field personnel and personnel with public contact shall wear a solid neutral colored cloth face covering if they choose to voluntarily wear one.

All other personnel with no public contact can wear patterned (non-offensive) cloth face coverings.

This is voluntary and care/cleaning of these face coverings is up to each individual who chooses to wear them. Cleaning instructions are attached to this email. If you have any questions, see your supervisor for clarification.



Elk Grove Police Department

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<http://www.elkgrovedpd.org/>

